



City of NAPOLEON, OHIO

255 RIVERVIEW AVENUE — (419) 592-4010

November 12, 1980

Mr. Ernest Glanz
2295 Oakwood
Napoleon, OH 43545

Mayor
Robert G. Heft

Re: New Address Number
1689 Oakwood

Clerk-Treasurer
Rupert W. Schweinhagen

Dear Sir:

Members of Council
Lawrence Haase, President
James Jackson
William Young
Darel Auster Miller
Darrell Fox
James Zumfelde

We have been assigned the task of providing addresses for new developments of the City and also for some areas that have existed for many years without numerical identification. In order to accomplish this task, in an orderly manner, we have established north, south, east and west baselines, from which the numbering sequence begins. As we apply the numbering system, we find some properties have been using addresses that do not fall into any sequence with neighboring property, and therefore, the address must be changed.

City Manager
Alan E. Tandy

Law Director
Keith Muehlfeld

An orderly numbering system is necessary for quick response from our public safety personnel of the Fire and Police Departments. It is also a convenience for the visitor to easily locate your residence or place of business. Mail service and parcel delivery will also be effected as the City grows. We ask therefore that you accept the house number noted above, and promptly arrange to display the number in an appropriate location on your premises, that can be seen from the street.

We do not ask that you immediately change or include the new address in your stationery or other printed forms. We do suggest, however, that when you need new printed forms that you have the new address included at that time.

If you have any questions, regarding the address system, please do not hesitate to call.

Sincerely,

Richard G. Hayman
Building Commission

WGH:clt